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**UNITED NATIONS
ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC**

Sixth Meeting of Science and Policy Committee
North-East Asia Clean Air Partnership

24 September 2024
Incheon, Republic of Korea

Annotated Provisional Agenda

1. Opening of the meeting

The meeting will begin with opening and welcoming address, followed by the introduction of members from both the Science and Policy Committee (SPC) and the Technical Centers (TCs).

2. Election of officers

The meeting will elect a chair and a vice-chair as prescribed by the Rules of the Procedure¹ for the NEACAP Science and Policy Committee, which require the election of these officers at the commencement of each meeting, with their terms concluding at the subsequent regular meeting.

3. Adoption of agenda

The provisional agenda will be reviewed and adopted by the meeting, subject to changes as deemed necessary.

4. Review of follow-ups on the outputs of NEACAP SPC-5

The meeting will review the progress of NEACAP activities outlined in the NEACAP SPC-5. The review and discussions will be based on a secretariat presentation during the session.

5. Discussion on NEACAP Work Plan for 2024 and 2025

¹ <https://neaspec.org/sites/default/files/2022-08/Item%205%28a%29-Annex%20III.%20%28Proposed%20amendment%20of%20the%29%20ROP%20of%20the%20NEACAP%20SPC.pdf>

The meeting will review and discuss the draft Work Plan for 2024 and 2025. The discussion will be based on a document prepared by the secretariat, which will be distributed four weeks before the meeting.

6. Clarification of roles of Technical Centers

Following up on the emphasis from the NEASPEC SOM-26 regarding the need for a clear plan and specific roles for the Technical Centres (TCs), the Committee will discuss on how to better define TCs' contributions to NEACAP activities, including through the development of appropriate Rules of Procedure.

7. Date and provisional agenda of the next regular SPC meeting or ad hoc meeting

The meeting will discuss the tentative date and provisional agenda of the next regular meeting, which is held annually. The meeting could also consider holding an ad hoc meeting if further discussions are required during the inter-sessional period.

8. Other issues

The meeting may raise any other issues not covered under the items mentioned above. This also provides other participants with an opportunity to share relevant information and perspectives pertinent to NEACAP.

9. Adoption of the meeting report

A meeting report will be drafted by the secretariat, reviewed, and adopted by the Committee.

10. Closing of the meeting

The meeting will conclude with closing remarks from the Chair and the secretariat.

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